

SUPPORTING DOCUMENTATION FOR REGISTRATION OF A DENTAL LABORATORY

1. Floor plan of proposed laboratory, depicting where all equipment, gas connections etc. will be placed (Can be hand sketched).
2. Certified copy of applicant's (green barcoded) ID document.
3. Certified copy of applicant's qualifications. (If a dentist, qualifications should be accompanied by proof of registration with HPCSA for current year.)
4. If a partnership, submit company registration documents and partnership agreement.
5. A letter from your local Fire Department granting permission for keeping of gas on the premises and stating the quantity permissible. (Note a maximum of 19 kgs is permitted by municipal By-laws)
6. Certificate of gas, installations to be by an approved installer.
7. Electrical compliance certificate (obtained from an electrician).
8. Two or more letters from dentists who will support the laboratory once it is registered and up and running (exclude if lab owned by dentist).
9. Company registration certificate with CIPC (if applicable)

10. Every laboratory owner is to be in possession of the Dental Technicians Act, Act 19 of 1979, as amended. Copies are available from Councils office.

****Note:** number 5 and 6 will not be required if you have 9kg's or less of gas. You can write a letter stating you have 9kg's or less of gas in the place of the 2 document's required.

NB ALL INSTALLATIONS AND OPERATIONS TO COMPLY WITH OCCUPATIONAL HEALTH AND SAFETY REGULATIONS

In addition to the above, the conditions applicable to dental laboratories are contained in the Dental Technicians Act, Regulation R. 308 of 26 February 1982 sub-paragraph 13. The information contained in this regulation as a whole covers all aspects relating to dental laboratories.

The above documentation is to accompany the application form and to be forwarded to this office. Upon satisfaction that all appears to be in order, a payment for registration and annual fees is to be made and proof of payment forwarded to **012 342 4469**. Please address any further correspondence to **info@sadtc.org.za** or alternatively post to P O Box 14617, Hatfield, 0028.